



Dear Construction Professional,

Thank you for exploring Dedicated Software Solutions, Inc's construction management software titled *Work In Progress*. Our offering is:

EASY - The easiest to use construction management software available. This system was custom written for builders and contractors. It contains all the features you want without the annoying features you don't have any use for. Dedicated Software Solutions, Inc has nearly 20 years experience working with and perfecting software exclusively for builders. *Work In Progress* is a state-of-the-art 32 bit software developed for Windows XP/ Vista/7.

HIGHLY INTEGRATED - *Work In Progress* is a complete construction management system that takes you from a detailed schedule and estimate that automatically generates purchase orders through accounts payable invoicing and checkwriting to job cost reports and monthly financial statements. You can easily:

- Track your budgets and construction costs for all your projects
- Analyze your costs with custom reports designed exclusively for builders
- Track subcontractor's insurance certificate expiration and 1099 information
- Create estimates using either the 'square foot' or 'assembly' method
- Closely control construction costs with purchase orders, budgeting and job costing
- Issue Change Orders to track costs and generate billings for contracted extras
- Runs on one computer or can be shared through a local area network server

FULLY SUPPORTED - We ensure your success with state-of-the-art telephone and on-line support and system updates. Our software is so easy you barely need any support.

Very Truly Yours,
Bill Fitzgerald, President
Dedicated Software Solutions, Inc

31026 Nocatee Trl • Sorrento, FL 32776 • Voice 352/308-6391 • Fax 321/282-7330
email: Support@dedicatedsoftware.com • <http://www.dedicatedsoftware.com>

PRICE LIST

Construction Management Software

- | | | |
|--------------------------|--|--------|
| <input type="checkbox"/> | <i>Work In Progress</i> highly integrated construction management system. Job cost, accounts payable, checkbook, budgeting, change order control, customer billing, purchase orders, QuickEst estimating, general ledger and financial statements. | \$ 595 |
| <input type="checkbox"/> | <i>Work In Progress</i> payroll with job costing. | 195 |
| <input type="checkbox"/> | <i>Taskmaster</i> assembly estimating and scheduling software. | 395 |
| <input type="checkbox"/> | <i>Work In Progress Lite</i> . Starter system: Job cost, accounts payable, checkbook and budgeting only. | 195 |

Multi-User Options

- | | | |
|--------------------------|---|-----|
| <input type="checkbox"/> | <i>Work In Progress</i> license for a (2) user system | 495 |
| <input type="checkbox"/> | <i>Work In Progress</i> license for a (5) user system | 995 |

Yearly Support and Software Update Package

- | | | |
|--------------------------|---|-----|
| <input type="checkbox"/> | 60 Days of telephone / online support and system updates - single user. | 100 |
| <input type="checkbox"/> | 1 year of telephone / online support and system updates - single user. | 300 |
| <input type="checkbox"/> | 1 year of telephone / online support and system updates - multiple users. | 500 |

Other Software Support Services

- | | | |
|--------------------------|---|--------|
| <input type="checkbox"/> | Tele-Online training - anywhere/anytime. Trainer talks to you on the telephone and remotely shares your computer with you online when teaching. | 95/hr |
| <input type="checkbox"/> | Setup Chart of Accounts and merge previous system balances(starting at) | 199 |
| <input type="checkbox"/> | 'Dedicated Accountant' monthly account balancing & reporting (starting at) | 149/mn |

Check Forms

- | | | |
|--------------------------|--|-----|
| <input type="checkbox"/> | 500 Accounts Payable/Payroll checks for laser or ink-jet printers | 99 |
| | 2-part checks (2 copies) | 169 |
| <input type="checkbox"/> | 1000 Accounts Payable/Payroll checks for laser or ink-jet printers | 139 |
| | 2-part checks (2 copies) | 229 |
| <input type="checkbox"/> | Custom logo - one time setup charge | 30 |
| <input type="checkbox"/> | 500 window envelopes for checks | 59 |
| | self-sealing envelopes | 79 |
| <input type="checkbox"/> | 1000 window envelopes for checks | 89 |
| | self-sealing envelopes | 114 |

We accept payment by Visa, Mastercard, Discover, American Express or Check.

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How to Increase your Company's Profits by Using our Software

Are you trying to boost the profitability of your business with more timely and accurate cost controls but can't get the job done with your present methods? Generic accounting software like Quickbooks or Peachtree get the checks out but can't supply the information you need because they weren't designed for the special requirements of the construction industry. If you are using a manual system combined with spreadsheets, you'll find yourself entering the same information 2 or 3 times to get some simple job cost analysis, but that takes too much time and never seems to get done. Most construction specific software packages are too complicated to learn and too cumbersome to use unless you're an accountant. *Work In Progress* was built from the ground up for construction management and will provide all the tools you need in a very affordable and easy-to-use system.

Would you like to make more money on every home you build or job you complete? Then *Work In Progress* is the solution that you have been seeking. The fact is, every dollar you save on construction costs, is another dollar of profit that you will put into your pocket. This is what increased productivity is all about in your business, boosting profits at the same level of sales. This is one of the things that makes construction a great business to be in, except it takes some organization and efficiency to accomplish. With our software, we believe you should be able to put up to 5% more of your gross sales into your pocket (depending on your relationships with your subcontractors and suppliers and your ability to apply the functions of the system to your business). For a company with yearly sales of \$2.5 million, that could amount to an increased profit of \$25,000 to \$75,000!

Our software was designed on this premise: a construction company's profits are based on its ability to operate and complete projects within planned budgets. This statement implies two requirements, the ability to plan a construction budget and the means to stay within that budget. *Work In Progress* is the tool to accomplish this within a clear, concise and easy-to-use framework that is highly integrated.

Our high level of integration means less effort will provide more useful information. It also means that all our software is written and maintained by us. *Work In Progress* doesn't interface or 'work with' *QuickBooks* or *Peachtree* because it replaces them. We don't interface with other Estimating or Scheduling systems because we have our own, which increases functionality and ease of use.

✓Easily create, maintain and analyze job budgets so you know how to price a job and stay within budget.

✓Instantly project how much it will cost to complete a job at any-time during construction so you can make adjustments before its too late.

✓Create Purchase Orders automatically from estimating to lock in vendor's and supplier's pricing.

✓Make suppliers compete for your business with *Taskmaster* price list management

✓Create a detailed schedule each job increasing efficiency and saving time and money which reduces frustration and increases quality.

✓Catch overbillings with reports that compare Purchase Orders to actual invoices.

✓Bill and budget each change order separately to make sure it is profitable and track it with the job to make sure you get paid for it.

✓Financial statements like the Profit and Loss and Balance Sheet as well as the Daily Company Financial Snapshot are always current to your last entry because the system is organized around a real-time database.

✓Get the peace of mind you want from knowing your job cost and financial controls are in place and working properly.

*We have been using **Work In Progress** for almost 20 years. In that time we have built almost 1,000 homes and could not have done it without this easy-to-use and dependable system. It is laid out in a way that builders easily understand. We know exactly what it costs to build a home and if there are any discrepancies we can quickly pinpoint the source of the problem.*

Bill Miller, President of SUDA, Inc., Altamonte Springs, Florida

How it Works

Work In Progress is laid out very simply with a consistent user interface based on nine 'views'. You are always 'in' one of the nine views. These views are named the Invoice View, Draws and Deposits View, Checkbook View, Purchase Orders and Budgets View, Change Order View, Customer Billing and Payments View, Payroll View, QuickEst View and the *Taskmaster* View. The only other screens and menus that you will see are for reports or processes like 'Checkbook Reconciliation' or 'End Fiscal Year'.

INVOICE View

Accounts payable invoices are entered through the Invoice View. The bulk of data entry revolves around entering these invoices. This is a primary way to make money with our software - profits are increased by always paying the correct and agreed upon amount for everything you purchase. No human, regardless of how good their memory is, can mentally keep track of millions of dollars worth of materials and services. This is where you can leverage the power of the computer because it will do all the hard work while you reap the rewards.

✓**The estimated budget, change order budget and committed costs are constantly displayed when entering invoices to catch overbillings, double-billings and reduce input errors.**

✓**Overbudget warnings are displayed during invoice entry so you can make adjustments right away and aren't suprised later.**

✓**Worker's Comp and Liability insurance expiration dates are always displayed when entering an invoice so you won't have to pay for your subcontractor's insurance when you are audited.**

✓**Enter a new vendor, job number or cost code 'on the fly' when posting transactions which makes the system easy to use - saving time and reducing errors.**

✓**Never pay the same invoice twice because the system automatically checks for duplicate invoice numbers.**

*I highly recommend **Work In Progress**. It's so simple to use. Even when we have temporary help come in, they can pick it up in one day.*

Dottie Rode, Build Florida, Inc Sorrento, Florida

- ✓ **Automatic Purchase Order verification while entering invoices to instantly spot overcharges before you write a check.**
- ✓ **Verification of quantities shipped from Purchase Orders identifies problems with backorders, incomplete deliveries and over-shipments.**
- ✓ **Automatic accounts payable invoicing from Purchase Orders reduces errors and saves time.**
- ✓ **Extra long invoice numbers for creative description of invoices.**
- ✓ **Add a comment or note to any invoice that will appear on the Job Cost Report and the check stub.**
- ✓ **Vendor Number's are a thing of the past, Vendor list is accessed alphabetically.**
- ✓ **Vendor's default cost code is automatically entered on the invoice entry view, saving time and effort and reducing mistakes when entering invoices.**
- ✓ **Automatically tracks and maintains 1099 information for end of year forms printing so your company stays compliant with federal tax laws.**
- ✓ **Purchase Order and Invoice Comparison Report pinpoints discrepancies between invoices and purchase orders to quickly identify vendors with billing irregularities.**
- ✓ **Built-in error checking promotes increased accounting integrity before transactions are posted.**
- ✓ **'Real-time' posting means that once some transaction or data is entered, it goes everywhere it needs to immediately so there are no complicated posting procedures to memorize and follow.**
- ✓ **See open invoices sorted and subtotaled by vendor, date due or job for detailed analysis of payables.**
- ✓ **'Budget Variance Report' shows all open invoices that went over budget - before they are paid.**
- ✓ **Easily research paid invoices with reports based on the job, vendor, dates or other useful combinations.**

OPEN INVOICES REPORT
Grouped By Vendor

INVOICE NUMBER	ENTRY DATE	DUE DATE	INVOICE MEMO	INVOICE AMOUNT
ACCT#	COST DESCRIPTION	JOB NUMBER	JOB DESCRIPTION	AMOUNT

218	HEATING AND AIR	FLEMING	1313 IVEY ST, LAKE MARY	331.70
331878	04/26/02	04/16/02		1,915.00
218	HEATING AND AIR	WILSON	LOT 55, SPRINGWOOD OAKS	1,915.00
Total Amount Owed to: DEPENDABLE-AIR, INC.				4,368.55

FRANKLIN EXCAVATING

4887	02/12/02	03/07/02	206/WILSON/1500.00,
206	FILL	WILSON	LOT 55, SPINGWOOD OAKS
Total Amount Owed to: FRANKLIN EXCAVATING			

All the unpaid invoices are printed on this report, arranged by Vendor name. The cost account and job number are shown for each invoice. Use this report to select which vendors you want to pay.

FINEST HOME CARPET, INC.

1324	09/06/02	09/06/02		7,706.27
261	CARPET/VINYL	FLEMING	1313 IVEY ST, LAKE MARY	7,706.27
Total Amount Owed to: FINEST HOME CARPET, INC.				7,706.27

GRABO AND ASSOCIATES

6050	08/30/02	08/30/02		125.00
204	SURVEY	FLEMING	1313 IVEY ST, LAKE MARY	125.00
Total Amount Owed to: GRABO AND ASSOCIATES				125.00

HAROLD'S POOLS

10328	09/15/02	09/25/02		16,921.25
271	POOL	FLEMING	1313 IVEY ST, LAKE MARY	16,921.25
Total Amount Owed to: HAROLD'S POOLS				16,921.25

KELLER OUTDOOR, INC.

989086	07/04/02	08/03/01		225.00
274	SITE CLEAN-UP	FLEMING	1313 IVEY ST, LAKE MARY	225.00
Total Amount Owed to: KELLER OUTDOOR, INC.				225.00

MAGNIFICENT MARBLE INC.

7441	08/23/02	09/01/02		1,371.00
243	MARBLE/CULTURED MARBLE	FLEMING	1313 IVEY ST, LAKE MARY	1,371.00
Total Amount Owed to: MAGNIFICENT MARBLE INC.				1,371.00

MAX'S DRYWALL, INC.

5550	09/11/02	09/13/02		250.00
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OPEN INVOICES REPORT Grouped By Job Number

This report is arranged by job number and cost account.

VENDOR NAME

INVOICE NUMBER

ENTRY DATE

DUE DATE

ACCT#

COST DESCRIPTION

AMOUNT

VENDOR NAME	ACCT#	COST DESCRIPTION	ENTRY DATE	DUE DATE	AMOUNT
FLEMING		1313 IVEY ST, LAKE MARY			
GRABO AND ASSOCIATES	6050		08/30/02	08/30/02	
	204	SURVEY			125.00
Budget:		550.00	Paid:		425.00
Variance:		0.00	Total:		125.00
WILDWOOD LANDSCAPING, INC	1214		06/06/02	06/27/02	
	205	SITE WORK			492.50
Budget:		600.00	Paid:		625.00
Variance:		-517.50	Total:		
DARELS ELECTRICAL SYSTEMS, INC	7253		07/14/02		
	217	ELECTRICAL			
DARELS ELECTRICAL SYSTEMS, INC	7703		09/22/02		
	217	ELECTRICAL			
Budget:		13,225.00	Paid:		9,902.80
Variance:		-430.47	Total:		3,752.67
ARCTIC AIR OF CENTRAL FLA., IN	00084		04/27/02	04/27/02	
	218	HEATING AND AIR			482.00
DEPENDABLE-AIR, INC.	18303		09/08/02	09/18/02	
	218	HEATING AND AIR			331.70
Budget:		6,850.00	Paid:		3,019.50
Variance:		3,016.80	Total:		813.70
SANLANDO LUMBER	012800A		08/25/02	08/25/02	
	219	FRAMING LUMBER			5.01
SANLANDO LUMBER	123199A		07/28/02	07/28/02	
	219	FRAMING LUMBER			7.20
Budget:		27,000.00	Paid:		19,491.10
Variance:		7,496.69	Total:		12.21
MAX'S DRYWALL, INC.	5550		09/11/02	09/13/02	
	231	DRYWALL			250.00
MAX'S DRYWALL, INC.	5561		10/04/02	10/04/02	
	231	DRYWALL			1,960.00
MAX'S DRYWALL, INC.	5562		10/04/02	10/04/02	
	231	DRYWALL			105.00
Budget:		11,950.00	Paid:		14,327.00
Variance:		-4,692.00	Total:		2,315.00
BEST DOOR AND TRIM	33015		08/30/02	10/07/02	
	235	TRIM MATERIAL			656.90
BEST DOOR AND TRIM	33017		08/29/02	10/07/02	
	235	TRIM MATERIAL			1,900.58
BEST DOOR AND TRIM	33153		08/31/02	10/07/02	
	235	TRIM MATERIAL			58.00
BEST DOOR AND TRIM	33509		09/20/02	10/07/02	
	235	TRIM MATERIAL			127.63

The budget is shown for each cost account, the amount already paid is calculated and the variance, including the unpaid invoices, is shown.

VARIANCE INCLUDES CURRENT OPEN INVOICES

**BUDGET VARIANCE REPORT
OPEN INVOICES AGAINST BUDGET**

This report is arranged by job number and cost code.

JOB NUMBER	JOB DESCRIPTION	COST ACCT	COST DESCRIPTION	INVOICE NUMBER	VENDOR NAME	AMOUNT	PAID?	UNPAID TOTAL	PAID TOTAL	TOTAL CHARGES	BUDGET	VARIANCE
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FLEMING	1313 IVEY ST, LAKE MARY	204	SURVEY									
6050	GRABO AND ASSOCIATES					125.00	NO					
1323	GRABO AND ASSOCIATES					150.00	YES					
9	GRABO AND ASSOCIATES					275.00	YES					
						125.00		425.00		550.00	550	0
FLEMING	1313 IVEY ST, LAKE MARY	205	SITE WORK									
1214	WILDWOOD LANDSCAPING, INC					492.50	NO					
963	WILDWOOD LANDSCAPING, INC					400.00	YES					
17944	DIRT UNLIMITED					225.00	YES					
						492.50				600		-518
FLEMING	1313 IVEY ST, LAKE MARY											
7253	DARELS ELECTRICAL SYSTEMS,						NO					
7703	DARELS ELECTRICAL SYSTEMS,						NO					
6470	DARELS ELECTRICAL SYSTEMS,						YES					
6638	DARELS ELECTRICAL SYSTEMS,						YES					
6396	DARELS ELECTRICAL SYSTEMS, INC					8,540.00	YES					
						3,752.67		9,902.80		13,655.47	13,225	-430
FLEMING	1313 IVEY ST, LAKE MARY	218	HEATING AND AIR									
00084	ARCTIC AIR OF CENTRAL FLA., IN					482.00	NO					
18303	DEPENDABLE-AIR, INC.					331.70	NO					
00062	ARCTIC AIR OF CENTRAL FLA., IN					3,019.50	YES					
						813.70		3,019.50		3,833.20	6,850	3,017
FLEMING	1313 IVEY ST, LAKE MARY	219	FRAMING LUMBER									
123199A	SANLANDO LUMBER					7.20	NO					
012800A	SANLANDO LUMBER					5.01	NO					
113165	SANLANDO LUMBER					142.84	YES					
108869	SANLANDO LUMBER					-1,840.46	YES					
113831	SANLANDO LUMBER					145.86	YES					
112841	SANLANDO LUMBER					12,035.74	YES					
106344	SANLANDO LUMBER					799.49	YES					
113099A	SANLANDO LUMBER					2.19	YES					
106642	SANLANDO LUMBER					306.89	YES					
107014	SANLANDO LUMBER					341.52	YES					
106878C	SANLANDO LUMBER					-100.70	YES					
106876	SANLANDO LUMBER					119.25	YES					

Both paid and unpaid invoices are detailed.

The total amount committed for each cost account is calculated from the paid and unpaid totals, then the budget and variance are shown.

DRAWS AND DEPOSITS VIEW

Date Entered: 07/14/03
 Deposit Account: CHECKING - SOUTHERN

Job Number: WILSON
 Job Description: LOT 55, SPINGWOOD OAKS
 Legal: BOOK 3, PLAT 1, BLOCK 1 LOT 55
 Owner's Name: DEREK WILSON

Income Account: 411
 Income Account Description: CONSTRUCTION LOAN DRAWS

Deposit Description: [Empty]

Deposit Date: // Deposit Amount: 0.00

All Income for this Job Number			
Deposit Date	A#	Deposit Description	Amount
12/02/01	410	DOWN PAYMENT	100,000.00
01/31/02	410	1ST DRAW	30,570.00
03/06/02	411	2ND DRAW	36,635.00
03/15/02	411	3RD DRAW	25,860.00
Job Total			414,700.00

Post Deposit Start Over

ONE FINE CONSTRUCTION COMPANY System Transaction Date: 07/14/03

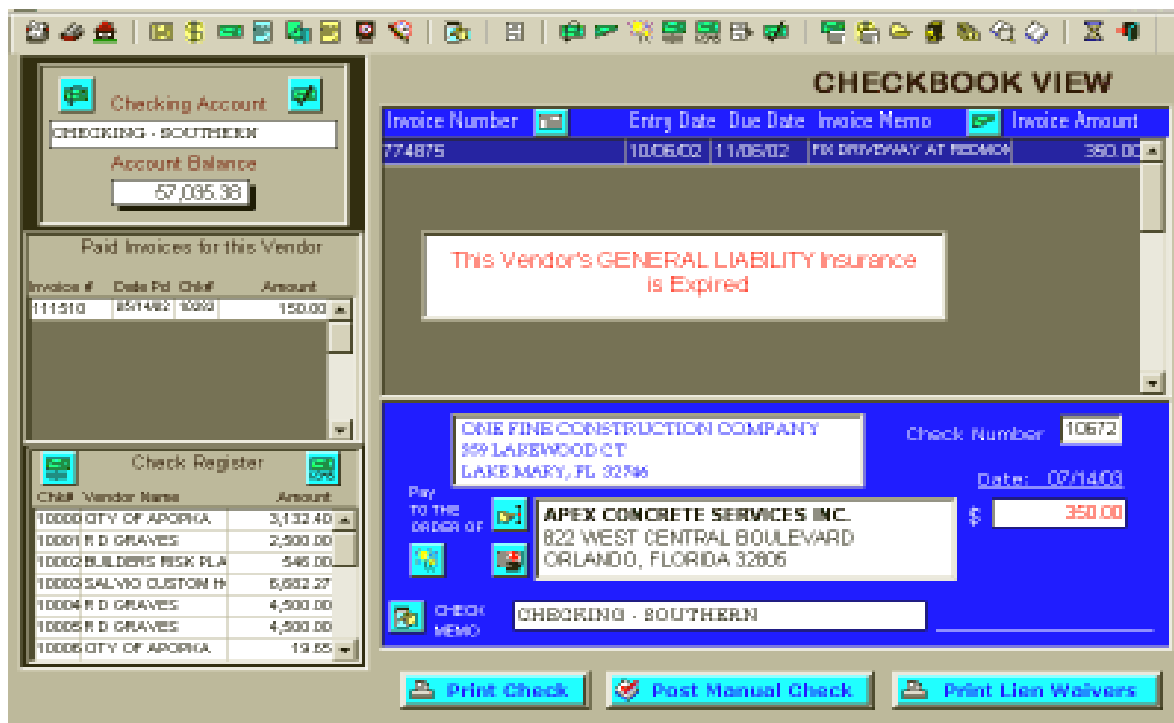
DRAWS and DEPOSITS View

When you want to record draws or customer deposits to any of your bank accounts, use this view. You can quickly display any job income with this view by selecting the job number.

- ✓ **There is no need to create a billing invoice to post a draw or deposit, saving time and reducing confusion.**
- ✓ **Deposits for refunds automatically reduce the appropriate job cost balance, eliminating confusing posting procedures when money is returned.**
- ✓ **Automatic error checking assures that deposits are posted to the correct general ledger accounts.**
- ✓ **Easily deposit money into any checking, savings or money market accounts.**
- ✓ **Maintain strict control of your bank account balances with our effortless 'Checkbook Reconciliation' program.**

This is a very effective system. It's the best accounting software for builders that I've found. It's better than the others because it understands the real way a builder builds a home.

Bob Stone, President of Hillcrest Homes, Inc., Casselberry, Florida



CHECKBOOK View

The Checkbook view writes checks and manages the company bank accounts. Multiple checking accounts can be used and maintained efficiently. Partial pay invoices, print checks, post manual checks, void checks and print lien waivers from the same view.

- ✓ Checking account balance is always displayed so it can't be inadvertently overdrawn.
- ✓ Easy-to-use checkbook reconciliation keeps bank balance accurate to the penny for peace of mind.
- ✓ Partial pay any invoice easily with a few mouse clicks.
- ✓ Void a check with one click from the check register window.
- ✓ Delete a check so the check number can be used over - but leaves an unerasable audit trail to prevent fraud.
- ✓ Prints checks on one or two part (copy) laser/ink jet check forms.
- ✓ Simple posting of manual checks.
- ✓ Write checks from up to ten different bank accounts.
- ✓ Automatic custom lien waiver generation for selected vendors on plain paper.
- ✓ Enter a memo on the check for vendor instructions or information.
- ✓ Warns you when a vendor's Workers Comp or Liability insurance has expired.

ONE FINE CONSTRUCTION COMPANY

Tuesday July 1, 2003

CHECK REGISTER REPORT BY CHECK NUMBER

Including Invoices Paid

CHECKING ACCOUNT: CHECKING - SOUTHERN

From Date Paid : 03/01/03 Through Date Paid: 03/31/03

This Check Register report prints both the checks and the invoices paid by the checks. If a check is missing in the sequence an asterisk(*) is printed by the next check.

DATE PAID	CHECK#	VENDOR NAME	CHECK MEMO	CHECK TOTAL
INVOICE NUMBER	ENTRY DATE	DUE DATE	INVOICE MEMO	INVOICE AMOUNT

03/06/03	34085	VJM EXCAVATING, INC.		
	656 SILT FENCE 29RII	03/05/03	277/29RII/175.00,	
	657 SILT FENCE 14R	03/05/03 03/05/03	277/14R/175.00,	
03/06/03	34086	SIERRA BUILDERS		
	1554	03/07/03 03/05/03	231/28RII/23073.00,	
03/06/03	34087	JOHN WAYNE		6,000.00
	STAIN 25R	03/06/03 03/06/03	260/25R/6000.00,	6,000.00
03/06/03	34088	BOB ADAMS		450.00
	FILL HOLES 15B0	03/06/03 03/06/03	271/15B0/300.00,	300.00
	21R CLEAN GAR	03/06/03 03/06/03	282/21R/150.00,	150.00
03/06/03	34089	C.A. PETOFREZZO JR., INC.		1,300.00
	184579/FELT 14R	03/06/03 03/06/03	261/14R/800.00,	800.00
	184579/BACKSPLASH	03/06/03 03/06/03		350.00
	184579/DECO SHOWER	03/06/03 03/06/03		150.00
03/06/03	34090	DETAILED INFAUX, INC.		6,000.00
	FOAM LOT 25R	03/06/03 03/06/03		6,000.00
03/07/03	34091	TONY RIGATONE		4,781.00
	REIMBURSE FOR W.C.	03/07/03 03/07/03	814//4781.00,	4,781.00
03/07/03	34092	FLORIDA POWER AND LIGHT		110.00
	TEMP. POLE 29RII	03/07/03 03/07/03	212/29RII/110.00,	110.00
03/07/03	34093	EMILE STEVENS		12,573.51
	15B0 FEB. 2003	03/07/03 03/07/03	902//2493.75,	2,493.75
	14R FEB.2003	03/07/03 03/07/03	902//2402.71,	2,402.71
	25R FEB.2003	03/07/03 03/07/03	902//5262.47,	5,262.47
	33RII FEB. 2003	03/07/03 03/07/03	902//1464.58,	1,464.58
	19B0 FEB. 2003	03/07/03 03/07/03	902//950.00,	950.00
03/10/03	34094	PAT JONES		1,275.00
	3050	03/10/03 03/10/03	294/14R/225.00,	225.00
	3053	03/10/03 03/10/03	297/21R/37.50,	37.50
	3054	03/10/03 03/10/03	294/27RII/75.00,	75.00
	3057	03/10/03 03/10/03	294/29RII/62.50,	62.50
	3056	03/10/03 03/10/03	294/19B0/275.00,	275.00

The Invoice Memo prints the cost accounts, job numbers and amounts that make up an invoice. It also prints any notes that were entered along with the invoice.

Extra long invoice numbers allow for descriptions of the invoice in the invoice number itself. Instantly recognize what the invoice is for with this technique.

* Indicates the preceding check(s) are missing

AFFIDAVIT & WAIVER OF LIEN

These three blocks of text can be simply customized to print whatever your company requires.

This is a basic lien waiver that just requires a signature from the vendor that the check is issued to. The system automatically generates the lien waivers when checks are written. Lien waviars are only issued to the vendors that you select.

OWNER

ARNOLD AND SUSAN FLEMING
2355 LAKEWOOD CT
LAKE MARY, FL 32345

CONTRACTOR

ONE FINE CONSTRUCTION COMPANY
359 LAKEWOOD CT
LAKE MARY, FL 32746

We, the undersigned owner, contractor, sub-contractor or laborers, performed labor or furnished material or services in the construction, alteration or improvement of the building or buildings located at:

Address 1313 IVEY ST, LAKE MARY
Legal Description BOOK 3, PLAT 7, BLOCK 2, LOT 1
Job Number FLEMING

do hereby, in consideration of the payment to us of the sums set above our names, release and discharge any claim lien or otherwise, which we might have against the above described property, we having been paid in full to the date of the Affidavit and Waiver of Lien, and all parties performing labor, furnishing material or services on the site of the improvement through us has been paid in full to date. Upon payment of the below amount we do hereby release, discharge and waive any claim, lien or otherwise.

Lienor's Name ARCTIC AIR OF CENTRAL FLA., IN
1511 SEMINOLA BOULEVARD
CASSLEBERRY, FLORIDA 32707
Check Number 10670
Amount Paid 482.00

Work In Progress fills in all the details for owner, job, vendor information and check specifics. A separate lien waiver is generated for all jobs paid with a check.

_____/_____/_____
Authorized Signature Date

These four blocks of text can be simply customized to print whatever your company requires.

FINAL RELEASE OF LIEN

This lien waiver is more detailed than the previous one. It requires a notary stamp and witnesses. The legal verbiage can be changed to suit your requirements.

OWNER

ARNOLD AND SUSAN FLEMING
2355 LAKEWOOD CT
LAKE MARY, FL 32345

CONTRACTOR

ONE FINE CONSTRUCTION COMPANY
359 LAKEWOOD CT
LAKE MARY, FL 32746

THE UNDERSIGNED, for and in consideration of the payment of the sum below, paid by the contractor, the receipt of which is hereby acknowledged, by these presents does hereby waive, release, and quit-claim all liens, lien rights, claims or demands of any kind whatsoever which the undersigned now has or may hereafter have, including without limitation, that certain Claim of Lien in Official Record Book _____, Page _____, of the Public Records, against that certain real estate located thereon, and described as follows:

Address 1313 IVEY ST, LAKE MARY
Legal Description BOOK 3, PLAT 7, BLOCK 2, LOT 1
Job Number FLEMING

on account of work and labor performed, and/or materials furnished in improving said above described property, or any part thereof.

The undersigned certifies that all labor, services and/or materials described herein have been provided prior to the execution and delivery of this document.

WINTNESS my hand and seal this _____ day of _____, 1999.

Lienor's Name ARCTIC AIR OF CENTRAL FLA., IN
1511 SEMINOLA BOULEVARD
CASSLEBERRY, FLORIDA 32707

Check Number 10672
Amount Paid 482.00

Work In Progress fills in all the details for owner, job, vendor information and check specifics. A separate lien waiver is generated for all jobs paid with a check.

Witness Signature: _____

Lienor Signature: _____

Printed Name: _____

Printed Name: _____

Witness Signature: _____

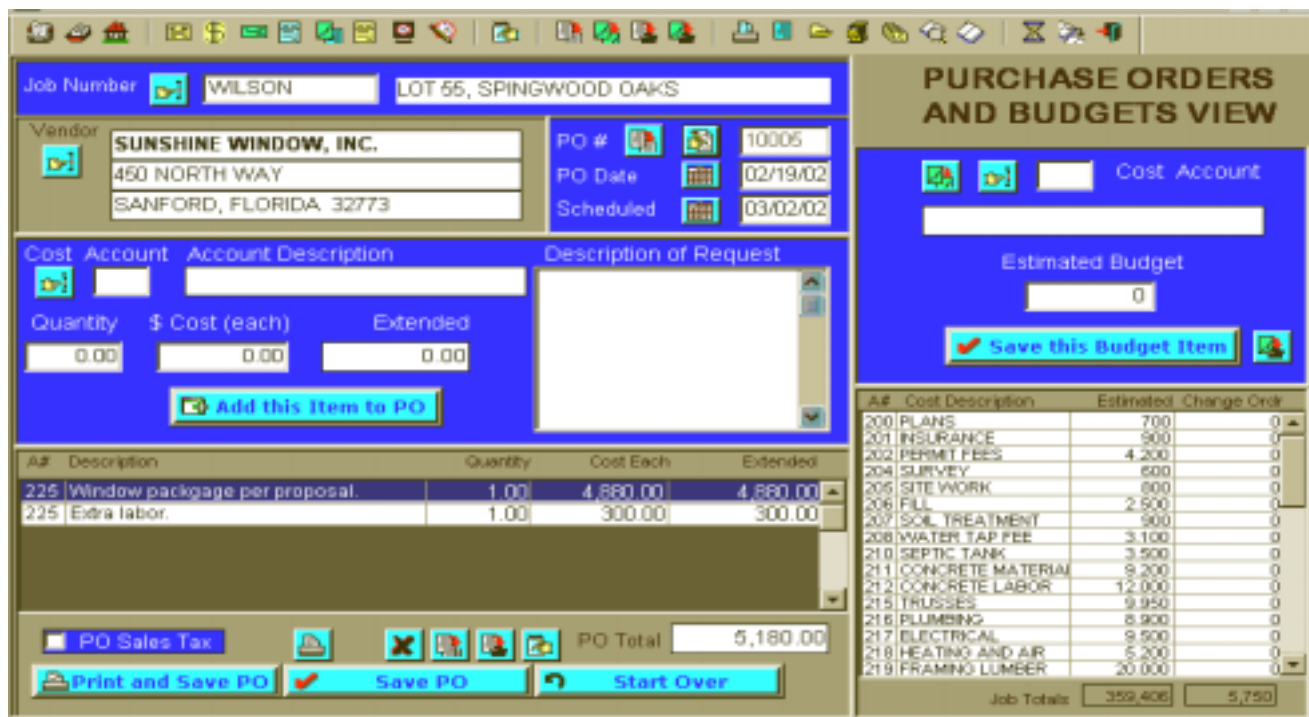
Printed Name: _____

STATE OF FLORIDA
COUNTY OF _____

BEFORE ME, the undersigned officer, personally appeared _____ as _____ of

_____ who is personally known to me or presented _____ as identification, and who is known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he/she executed said instrument in the capacity and for the puposes therein expressed.

Signature of Notary _____
Printed Name of Notary _____
Commission Number and Expiration _____



PURCHASE ORDERS and BUDGETS View

This view has two functions: to create and edit purchase orders and to create and edit budgets. Only with a budget will you know where you are making money and where you are losing money. How can you make solid business decisions without this information? You can even take things a step further - use purchase orders to verify your vendors and suppliers invoices. Builder's have told me they have recovered incredible amounts of money (profit) by simply checking purchase orders against the actual invoices. Mistakes of 5% to 20% in your vendor's billings are not uncommon. I know a lot of builders don't use purchase orders, but how will you know if you are being treated fairly if you can't produce and analyze this kind of information? The more professional and savvy you appear to your vendors, the more careful they will be when dealing with your account. Remember, you can always implement software in phases, gradually improving your procedures until you have a degree of control over your business that maximizes profits and is satisfactory to you.

- ✓ Create Purchase Orders and Budgets manually or generate them automatically from *Taskmaster* estimating.
- ✓ System maintains both an estimated budget and a change order budget so that you can reliably verify the accuracy of your estimates when the job is over.
- ✓ Copy the whole budget from a previous job then make adjustments to save time and reduce errors.
- ✓ Set up template budgets for models or standard plans then copy those to new jobs, reducing mistakes and saving time.

✓Job Cost report calculates percentage under or over budget for each cost code so you can quickly identify items way over budget.

✓Uncommitted Budget Items report lists all budget's without costs spotting misbillings or other problems.

✓The Financial Summary Report for a Job calculates cost to complete, final cost and estimated profit at any point during construction based on the budget and cost overruns so you will confidently know where each job stands.

✓When starting a new job, copy a whole list of purchase orders from another job, then edit selected ones to save time and ensure a complete list without mistakes. Setup templates for model homes or standard plans and copy them to a new job.

✓Easily copy a single purchase order from one job to another.

✓Purchase orders print on plain paper so there is no need to buy and stock expensive pre-printed forms.

✓The Open PO's for a Vendor report lists all the unfulfilled purchase order items so you will have all the information to conference with a vendor on open orders.

✓The Date Scheduled for each Purchase Order can be automatically generated from the scheduling functions in *Taskmaster* so your subs and materials arrive on time.

One of the greatest assets of the system is that support is accessible at all times to troubleshoot any problems. By using pcAnywhere, the support staff can update files, adjust the system for the new tax codes or make any adjustments necessary, at my discretion, when I want. It's great - if there's a problem, it gets fixed right away and I don't have to get involved.

Pat Lavelle, Vice President, Eric Adams' Realty & Construction, Orlando FL

For the money, there's no question that this is the best software out there. And I spent a month looking at all the competition.

Phillip Miller, R Miller Construction, Versailles KY

PURCHASE ORDER

ONE FINE CONSTRUCTION COMPANY
 359 LAKEWOOD CT
 LAKE MARY, FL 32746
 407/330-7972

PO Number 10005
 PO Date 02/19/02
 Date Requested 03/02/02

To:
 SUNSHINE WINDOW, INC.
 450 NORTH WAY
 SANFORD, FLORIDA 32773

For: Job#
 WILSON
 LOT 55, SPRINGWOOD OAKS
 BOOK 3, PLAT 1, BLOCK 1 LOT 55

QUAN	ITEM DESCRIPTION	CODE	UNIT COST	EXTENDED
1.00	Window package per proposal.	225	4,880.00	4,880.00
1.00	Extra labor for front door.	225	300.00	300.00
<div style="border: 1px solid black; background-color: yellow; padding: 5px; margin: 10px auto; width: 80%;"> The Purchase Order prints on plain paper. Item descriptions can be of any length and will print over as many pages as necessary. </div>				
<div style="border: 1px solid black; background-color: yellow; padding: 5px; margin: 10px auto; width: 40%;"> Type a note for special instructions or delivery directions. </div>				

NOTES:

TOTAL

5,180.00

INVOICE MUST REFERENCE PO NUMBER.

 AUTHORIZED SIGNATURE

Purchase Order and Invoice Comparison Report for a Job

Lot Number: WILSON

PO #	VENDOR NAME	PO DATE	REQ DATE	NOTES	ORDER PRICE	EXTENDED	CLSD
QUAN ORDRD	ITEM DESCRIPTION	QUAN RCVD	INVOICE NUMBER	INV DATE	RCVD PRICE	EXTENDED	

204 SURVEY
 10002BUSHMAN SURVEY 01/07/02 02/01/02 Call one week in advance

1.00 Survey lot and report.		600.00	600.00	YES
1.00 35497		06/13/01	600.00	600.00

First the PO is shown, then any invoices posted against it. The PO amount and the invoice amount matched. The invoice is in bold print.

Total of Original PO Line Items for this Cost Code	600.00
Total Closed PO Line Items for this Cost Code	600.00
Total Invoiced Costs from PO's for this Cost Code	600.00
Total Variance between PO Line Items and Invoices	0.00
Total PO Line Items still Open	0.00

206 FILL
 10000FRANKLIN EXCAVATING 12/31/01 01/24/02

150.00 Deliver and place fill to specified elevation per plans.		10.00	1,500.00	YES
**Partial Fullfillment - Original Order Quantity: 250.00				
150.00 4887		06/07/01	10.00	1,500.00
100.00 Deliver and place fill to specified elevation per plans.		10.00	1,000.00	NO

The original PO was for 250 yds of fill, but only 150 were delivered and invoiced. The PO is still open for 100 yds.

Total of Original PO Line Items for this Cost Code	2,500.00
Total Closed PO Line Items for this Cost Code	1,500.00
Total Invoiced Costs from PO's for this Cost Code	1,500.00
Total Variance between PO Line Items and Invoices	0.00
Total PO Line Items still Open	1,000.00

207 SOIL TREATMENT
 10003PESTBAN PEST CONTROL OF FLA 01/07/02 02/04/02

1.00 Pretreat soil for termite control.		900.00	900.00	YES
1.00 98988		06/25/01	835.00	835.00

In this case the PO was for \$900 but the invoice came in at \$ 835.

Total of Original PO Line Items for this Cost Code	900.00
Total Closed PO Line Items for this Cost Code	900.00
Total Invoiced Costs from PO's for this Cost Code	835.00
Total Variance between PO Line Items and Invoices	65.00
Total PO Line Items still Open	0.00

216 PLUMBING
 10001THE PLUMBING CONNECTION 01/01/02 02/17/02

1.00 Rough-in plumbing.		2,500.00	2,500.00	NO
1.00 Rough in plumbing.		2,500.00	2,500.00	NO
1.00 Final plumbing.		3,900.00	3,900.00	NO

Job Budget Comparison Report

Job # 1	FLEMING	1313 IVEY ST, LAKE MARY	3,386
Job # 2	HOLBEIN	LOT 66, LAKE MARY WOODS	2,782
Job # 3	WILSON	LOT 55, SPINGWOOD OAKS	3,410

COST ACCOUNT	JOB #1 \$/SF		JOB #2 \$/SF		JOB #3 \$/SF	
200 PLANS	680	0.20	2,200	0.79	700	0.21
201 INSURANCE	900	0.27	750	0.27	900	0.26
202 PERMIT FEES	7,290	2.15	3,100	1.11	4,200	1.23
203 IMPACT FEES						
204 SURVEY	550	0.16	600	0.22	600	0.18
205 SITE WORK	600	0.18	500	0.18	800	0.23
206 FILL	1,850	0.55			2,500	0.73
207 SOIL TREATMENT	965	0.28			900	0.26
208 WATER TAP FEE	620	0.18			3,100	0.91
209 SEWER TAP FEE						
210 SEPTIC TANK					3,500	1.03
211 CONCRETE MATERIAL	10,500	3.10	11,500	4.13	9,200	2.70
212 CONCRETE LABOR					12,000	3.52
213 FOOTER AND STEM WALL	6,200	1.83	4,500	1.62		
214 MASONRY AND STEEL			100	0.04		
215 TRUSSES	12,500	3.69	10,800	3.88	9,950	2.92
216 PLUMBING	12,975	3.83	8,700	3.13	8,900	2.61
217 ELECTRICAL	13,225	3.91	9,500	3.41	9,500	2.79
218 HEATING AND AIR	6,850	2.02	4,100	1.47	5,200	1.52
219 FRAMING LUMBER	27,000	7.97	18,000	6.47	20,000	5.87
220 FRAMING LABOR	22,850	6.75	14,500	5.21	16,000	4.69
221 ROOFING MATERIAL	6,250	1.85	5,500	1.98	5,300	1.55
222 ROOFING LABOR						
223 FIREPLACE	1,850	0.55	1,200	0.43		
224 INSULATION	3,525	1.04	3,200	1.15	3,100	0.91
225 WINDOWS	7,425	2.19	6,400	2.30	5,100	1.50
226 EXTERIOR DOORS						
227 STUCCO EXTERIOR	10,075	2.98	7,500	2.70	7,400	2.17

This report breaks down the budget by total cost and cost per square foot of living area. Use this report to analyze budgets for reasonableness. Compare a new budget to old budgets for amounts that don't look right or cost codes that are out of line.

CHANGE ORDER View

The three primary problems involved with change orders include not billing for them, not getting paid for them and not charging enough for them. *Work In Progress* addresses all these issues successfully.

✓ Create a Change Order invoice just like a billing invoice. Once issued it will be tracked as an accounts receivable billing item to ensure payment.

✓ When you issue a Change Order, you have the option of generating Purchase Orders to your subs and suppliers at the same time. These PO's are tied to the Change Order establishing the profitability for it right away and automatically creating or adding to the Change Order Budget for the job.

✓ Purchase Orders from the Change Order View create a change order budget that is tracked separately from the estimated budget but combined on the Job Cost Report for accurate costs to date and budget variances.

✓ Print the Change Order Profitability report any time to see how much profit is expected for each Change Order and all the Change Orders for a Job.

✓ **Copy an Change Order to a new Change Order for standard upgrades and options, saving time and ensuring an accurate budget.**

✓ **Change Order Invoices print on plain paper so you don't have to purchase and stock custom forms.**

✓ **Print the Change Order Budget report to see how Change Orders modified the job's budget.**

✓ **Create a Change Order for an amount of zero so that you can document specification changes, confirm conversations or provide progress reports. Have the customer sign it to clarify and confirm what is going to be done so there are no controversies later in the job.**

Other accounting systems are overwhelming and they're not tailored to the building business. This package is quick and easy which is what I need since I'm a one-man operation.

Robbie Skinner, Robbie Skinner, Jr LLC, Dallas TX

I like the software very much. I used to do everything by hand, but it was easy to learn this system. It's quicker, faster and easier. I used to write checks by hand. Now I just click a button and the check prints itself!

Pat Fiala, Marklen Inc, Casselberry FL

Work In Progress is much easier to use than off-the-shelf accounting packages. Peachtree may be the same price but it is not customized. It can't do the same things this system can do. And you have to be on the phone with Technical Support for an hour to get an answer on something. is easy to navigate, the applications are easy-to-use and they provide a lot of detail.

Pat Lavelle, Vice President, Eric Adams' Realty & Construction, Orlando FL

CHANGE ORDER INVOICE

ONE FINE CONSTRUCTION COMPANY
 359 LAKEWOOD CT
 LAKE MARY, FL 32746
 407/330-7972

CO Number 10000
 CO Date 06/18/02

TO:

DEREK WILSON
 464 MAIN ROAD
 SANFORD, FL 32645

FOR: Job #

WILSON
 LOT 55, SPINGWOOD OAKS
 BOOK 3, PLAT 1, BLOCK 1 LOT 55

QUAN	ITEM DESCRIPTION	UNIT PRICE	EXTENDED
1.00	Upgrade to Viking gas range, 14000 btu.	6,500.00	6,500.00
<p>The Change Order prints on plain paper. Item descriptions can be of any length and will print over as many pages as necessary.</p>			
TOTAL			6,500.00

 AUTHORIZED SIGNATURE

Saturday November 9, 2002

CHANGE ORDER PROFITABILITY REPORT
For Lot # WILSON
LOT 55, SPINGWOOD OAKS

CO #	SUMMARIZED BILLING DESCRIPTION	POSTED?	CO BILL TTL
PO #	VENDOR NAME	STAX?	PO TOTAL
QUAN	DESCRIPTION	COST	EXTENDED

10000	1.00	Upgrade to Viking gas range, 14000 btu. \$6500.00	YES	6,500.00
	10013	KITCHEN CLASSICS	YES	5,750.00
	1.00		5,750.00	5,750.00

This is a simple example of this report. The customer will be billed \$ 6500 for this range. The purchase order is for \$ 5750. The change order budget for appliances will be increased by \$ 6095. (The budget includes sales tax). The profit for this change order is only \$ 405 or 6% of the sales price. Analyze all the change orders for a lot with this report to make sure you're making a fair profit.

Total Purchase Orders	5,750.00
Sales Tax	345.00
Change Order Profit	405.00
Profit Percentage	6 %
Grand Total Change Orders	6,500.00
Grand Total Purchase Orders	5,750.00
Grand Total Sales Tax	345.00
Grand Total Profit	405.00
Profit Percentage	6 %

Job Cover Sheet

The first page of the Job Cost Report, the cover sheet shows the basic job setup with buyer/owner information and a recap of the financial information.

Job Number WILSON
Job Description LOT 55, SPRINGWOOD OAK
Legal Description BOOK 3, PLAT 1, BLOCK 1 L
Owner's Name DEREK WILSON
Owner's Address 464 MAIN ROAD
Owner's City-State-Zip SANFORD, FL 32645
Owner's Contact Numbers **Voice** 407/224-6643 **Fax** 407/232-2333
Mobile 321-333-223 **Beeper** 407/223-2234
Owner's Email Address derek@exfranet.net

Start Date 12/02/01
Closing Date 06/29/02
Construction Period (days) 209
Model PRINCETON
Plan Number 3410-PRIN-B

Estimated +CO Budget	365,156	Living Area (Square Feet)	3410
Base Sales Price	465,000	Sales Price per Square Foot	138.27
Change Order Billings	6,500	Estimated Cost per Square Foot	107.08
Total Sales Price	471,500	Lender	BANK OF AMERICA, LONGWOOD
Estimated Profit	106,344	Loan Amount	345,000
Estimated Profit Percentage	23 %		

Specifications and Extras List

Use this area to enter notes, comments, specifications and extras or any other information you want to keep with this job.

Detailed Job Cost and Income Report

Job Draws and Income

For Job Number: **WILSON**

LOT 55, SPRINGWOOD OAKS

This is the second section of the job cost report. It lists any income for the selected job.

INCOME ACCOUNT	ACCOUNT DESCRIPTION	DEPOSIT DESCRIPTION	DEPOSIT DATE	AMOUNT	ACCOUNT TOTAL
410	CUSTOMER DOWN PAYMENTS				
	DOWN PAYMENT		12/02/01	100,000.00	
					100,000.00
411	CONSTRUCTION LOAN DRAWS				
	1ST DRAW		01/31/02	30,570.00	
	2ND DRAW		03/06/02	36,635.00	
	3RD DRAW		03/15/02	25,860.00	
	4TH DRAW		04/05/02	25,860.00	
	5TH DRAW		04/23/02	39,670.00	
	6TH DRAW		05/18/02	79,850.00	
	FINAL DRAW		05/29/02	47,000.00	
	JE# 1-1 CLOSING		06/29/02	19,555.00	
					305,000.00
412	CHANGE ORDER BILLINGS				
	CHANGE ORDER #10000		06/18/02	6,500.00	
					6,500.00
Total Draws and Income for Job Number: WILSON					411,500.00

There are three types of income on this job. The first is the customer's down payment. The second is the construction loan draws. The third is change order billings.

Monday November 11, 2002

This part of the job cost report details the cost break down for this job.

Detailed Job Cost and Income Report

Job Cost Breakdown

For Job Number: **WILSON** LOT 55, SPRINGWOOD OAKS

COST ACCT	COST DESCRIPTION		UNPAID TOTAL	PAID TOTAL	TOTAL CHARGES	BUDGET	VARIANCE	%
INVOICE NUMBER	INV DATE	VENDOR NAME			AMOUNT	PD?	DATE PAID	INVOICE MEMO

200 PLANS

0090796	01/01/02	DETER'S DRAFTING AND DESIGN	0.00	640.00	640.00	700	60	91%
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201 INSURANCE

102296	02/13/02	BUILDERS RISK PLAN	0.00	517.00	517.00	900	383	57%
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210					3,610.79	YES	01/23/02	
					3,610.79		4,200	589 86%

Each invoice is shown with the vendor name, invoice date, amount and whether its been paid.

204 SURVEY

35497	02/18/02	BUSHMAN SURVEY	600.00	0.00	600.00	600	0	100%
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205 SITE WORK

1549	01/31/02	FRANKLIN EXCAVATING			162.50	YES	02/22/02	
1640	03/08/02	FRANKLIN EXCAVATING			255.75	YES	06/01/02	
1682	05/08/02	FRANKLIN EXCAVATING			505.00	YES	06/01/02	Miscalculation of fill required - Rob
17269	06/10/02	DIRT UNLIMITED			202.50	YES	06/13/02	
			0.00	1,125.75	1,125.75	800	-326	141%

Attach a note to any invoice.

206 FILL

4887			1,500.00	0.00	1,500.00	2,500	1,000	60%
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The budget information is shown along with the variance and percentage under/over budget for all cost codes.

207 SOIL TREATMENT

313519	02/21/02	PESTBAN PEST CONTROL OF FLA.			684.00	YES	05/14/02	
98988	03/02/02	PESTBAN PEST CONTROL OF FLA.			835.00	NO		
			835.00	684.00	1,519.00	900	-619	169%

208 WATER TAP FEE

10518	08/07/02	FINEST WATER SYSTEMS	0.00	1,530.00	1,530.00	3,100	1,570	49%
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210 SEPTIC TANK

091696	01/11/02	ORANGE COUNTY BOARD OF HEALTH			205.00	YES	01/11/02	
851	05/24/02	LARRY'S SEPTIC TANK SERVICE			2,100.00	YES	06/13/02	

Job Cost Report

WORK IN PROGRESS FINANCIAL SUMMARY

For Job Number: **WILSON** **LOT 55, SPRINGWOOD OAKS**

This report recaps all the financial information for this job and projects the cost to complete and final profit.

Original Contract	465,000
Change Orders	6,500
Total Price	471,500

Total sales price equals the original contract plus change orders.

Lender	BANK OF AMERICA, LONGWOOD	
Original Loan Amount		345,000.00
Total Draws To Date		274,430.00
Amount of Loan Left to Draw		70,570.00
Total Change Orders To Date		6,500.00
Total Customer Billings To Date		0.00
Total Other Income To Date		130,570.00
Total Income To Date		411,500.00

Total income is made up of draws, change orders, customer billings and other income.

Total Hard Costs To Date	253,416.47
Total Hard Costs Paid	248,566.47
Total Lot Costs To Date	58,290.00
Total Lot Costs Paid	58,290.00
Total Soft Costs To Date	36,041.28
Total Soft Costs Paid	34,476.32
Total Costs Paid	341,332.79
Total Costs Unpaid	6,414.96
Total Costs	347,747.75

Costs are broken down between paid and unpaid.

Estimated Budget	359,406.00
Change Order Budget	5,750.00
Total Budget	365,156.00
Estimated Profit	106,344.00
Estimated Profit Percentage	23 %
Costs without a Budget	0.00
Budget remaining for Uncommitted Costs	10,000.00
Committed Costs already over Budget *	35,488.60

Both the original estimated budget and the projected final cost are compared.

Projected Cost to Complete **	52,896.85
Projected Final Cost **	400,644.60
Projected Profit **	70,855.40
Projected Profit Percentage **	15 %
Projected Percent Complete **	87 %

The projected costs and percentages are based on the estimated budget plus cost overruns.

Total Income minus Costs	63,752.25
Remaining Income Expected	60,000.00

Always know how much income is still coming from this job.

* Net amount over budget for any cost code over budget

** For all budgeted costs if remaining costs come in on budget and no costs are under budget

SOFT COST SUMMARY

Cost Account 321 Through Cost Account 349

For Job Number: WILSON LOT 55, SPRINGWOOD OAKS

ACCT#	SOFT COST ACCOUNT	TOTAL PAID	TOTAL
330	LOAN INTEREST	10,734.77	12,299.73
331	CLOSING COSTS	23,741.55	23,741.55
Grand Totals		34,476.32	36,041.28

All of the soft costs are summarized on a separate sheet. The detail is on the previous Detailed Job Cost Breakdown.

Saturday November 9, 2002

UNCOMMITTED BUDGET ITEMS REPORT

Budget Items Without Costs

For Job Number: WILSON

LOT 55, SPRINGWOOD OAKS

BUDGET ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	CHG ORDR BUDGET	BUDGET TOTAL
260	CEILING TREATMENTS	1,000	0	1,000
267	FINAL GRADE	500	0	500
270	SOD	3,500	0	3,500
325	REAL ESTATE COMMISSIONS	5,000	0	5,000
Lot Totals		10,000	0	10,000

This report will show any cost items that have a budget but have no costs posted to them. Use this to project what costs are remaining or to catch misbillings or posting invoices to the wrong job or cost code.

Saturday November 9, 2002

Under Budget Costs Summary

For Job Number: **WILSON** **LOT 55, SPRINGWOOD OAKS**

COST ACCT	COST DESCRIPTION	UNPAID TOTAL	PAID TOTAL	TOTAL COSTS	BUDGET	VARIANCE
200	PLANS	0.00	640.00	640.00	700	60
201	INSURANCE	0.00	517.00	517.00	900	383
202	PERMIT FEES	0.00	3,610.79	3,610.79	4,200	589
206	FILL	1,500.00	0.00	1,500.00	2,500	1,000
208	WATER TAP FEE	0.00	1,530.00	1,530.00	3,100	1,570
210	SEPTIC TANK					195
211	CONCRETE MATERIAL					337
216	PLUMBING					450
218	HEATING AND AIR					412
219	FRAMING LUMBER					338
221	ROOFING MATERIAL					930
224	INSULATION					535
228	BRICK/STONE EXTERIOR	0.00	2,805.00	2,805.00	2,950	145
230	ALUMINUM SOFFIT	0.00	926.00	926.00	1,000	74
235	TRIM MATERIAL	0.00	6,754.45	6,754.45	7,500	746
239	CERAMIC TILE LABOR	0.00	10,458.89	10,458.89	10,500	41
243	MARBLE/CULTURED MARBLE	0.00	743.05	743.05	850	107
250	APPLIANCES	0.00	1,338.78	1,338.78	7,650	6,311
253	JACUZZI TUB	0.00	789.70	789.70	950	160
254	SECURITY SYSTEM	0.00	600.00	600.00	1,800	1,200
261	CARPET/VINYL	0.00	3,318.22	3,318.22	4,100	782
262	WOOD FLOORS	0.00	562.50	562.50	600	38
264	GARAGE DOOR AND OPENER	0.00	1,455.00	1,455.00	2,000	545
269	LANDSCAPING	0.00	10,880.00	10,880.00	12,800	1,920
271	POOL	0.00	15,430.00	15,430.00	19,000	3,570
272	SCREEN ENCLOSURE	0.00	3,796.00	3,796.00	3,800	4
274	SITE CLEAN-UP	0.00	1,260.00	1,260.00	4,300	3,040
275	HOUSE CLEAN-UP	0.00	980.00	980.00	1,000	20
276	TEMPORARY TOILETS	0.00	461.10	461.10	600	139
277	TEMPORARY UTILITIES	0.00	811.21	811.21	900	89
279	GLASSBLOCK	0.00	580.00	580.00	600	20
286	WELL	0.00	2,240.00	2,240.00	2,300	60
288	INTERIOR/EXTERIOR SHUTTER	0.00	650.00	650.00	1,028	378
320	LAND COST	0.00	58,290.00	58,290.00	65,000	6,710
TOTALS		3,415.00	171,516.15	174,931.15	217,828.00	42,896.85

This report lists all cost items that are still under budget. If the phase is complete and invoiced, these amounts came in under budget and will increase the profit on the job. Use it to catch misbillings or incorrect posting of invoices. Used with the rest of the job cost reports it can accurately project your profit at anytime during construction.

WORK IN PROGRESS - [Estimating View]

File View Processing Reports Window Help

Lot Number **WILSON** LOT 55, SPINGWOOD OAKS

TASKMASTER

MEASUREMENTS & VALUES			TASK LIST		
Category	Description	Value	Task#	Description	Task Total
PLAN	LMING AREA	2,350.00	1050	DIG FOOTINGS / LAY STEEL	198.06
PLAN	PERIMETER	180.00	1055	INSPECT FOOTINGS	0.00
PLAN	SLAB/ROOF SF	2,900.00	1060	POUR FOOTINGS	1,085.44
PLAN	TOTAL UNDER ROOF	3,250.00	1070	LAY BLOCK	0.00
SOFT	CONSTRUCTION LOAN AMOUNT	275,000.00	1080	BACK FILL	100.00
SOFT	MONTHS TO BUILD	6.00	1090	COMPACTION TEST	0.00
SOFT	SALES PRICE	355,000.00	1100	SLAB PLUMBING	275.00
			Lot Total		302,610.05

ESTIMATED COST ITEMS - DIG FOOTINGS / LAY STEEL							
#	Cost Item Description	Vendor Name	Quantity	Units	Cost/Unit	Total	
100	Dig Footings	APEX CONCRETE SERVICES INC	180.00	LF	0.50	95.40	
101	Rebar #5 20'	RINKER MATERIALS	19.00	EACH	3.25	65.45	
102	Anchor Bolts	APEX CONCRETE SERVICES INC	90.00	EACH	0.39	37.21	
						Task Total	198.06

ONE FINE CONSTRUCTION COMPANY System Transaction Date: 07/29/03

TASKMASTER View

The *Taskmaster* View creates detailed estimates down to the last nail and board. Once you've created an estimate, you can use it over to estimate the next job, just change the takeoff values, recalculate, and most of the work is done. When you get the contract, automatically transfer the budget to job costing. The system will create all the purchase orders to your subs and suppliers. Since the schedule is part of the estimate, the purchase orders will tell your subs and suppliers when they are required at the job. Once the purchase orders are created you will never pay for an overcharged item again because all the details and prices are displayed automatically when you enter the vendor's invoice.

One of the biggest hassles involved in estimating is keeping all your vendor's and supplier's costs current and up to date. With our system you can maintain a separate price list for all of your suppliers and subs. When you want a price update, just print out the Vendor's Price Update List and fax it to your sub or supplier. They can fill the new prices in for you on your form, this makes them do most of the work instead of you. Updating their prices in the computer only takes a few minutes.

- ✓ Create estimates with as much detail as you want, up to 999 items for each task.
- ✓ Calculate required quantities automatically from formulas, takeoff measurements and values.
- ✓ Create new estimates by copying previous estimates or portions of them saving time and ensuring complete task costs.
- ✓ Easily create and maintain Vendor Price Lists for your suppliers and subs so you have their most current pricing at your fingertips.
- ✓ Copy a Vendor's Price List so you can compare pricing with other vendors so you can buy at the lowest possible price.
- ✓ Automatically update an estimate with new vendor pricing to keep your database current.
- ✓ When an estimate is complete and you get the job, create the job cost budget with a couple mouse clicks for a complete and error free budget.
- ✓ Automatically create all the purchase orders for a job from the estimate - ensuring that all your vendor's invoices match the agreed upon purchase order price.
- ✓ Each job has it's own sales tax rate that is used to calculate the budget for all taxable cost items so your estimates will be accurate in different taxing districts.
- ✓ Assign each task a work day and a duration so that the system can automatically schedule the whole job when the starting date is provided.
- ✓ Recalculate the schedule, when a task is completed late, for all remaining tasks, with one mouse click.
- ✓ Print a report for all the tasks sheduled for all jobs within a selected date range so that you know what work is coming up.

COST ITEM DETAIL
 For Job Number: **WILSON**
LOT 55, SPRINGWOOD OAKS

This report shows all the detail for an estimate. Each task is listed in sequence. Up to 999 cost items can be entered for each task. The quantity, unit of measure, unit cost and total cost including sales tax is shown.

SEQ #	TASK DESCRIPTION	WIP ACCT	ACCT DESCRIPTION	TASK TOTAL		
SUB ACCT	COST ITEM DESCRIPTION	QUANTITY	UNT MEAS	COST/UNIT	SALESTX	TOTAL
VENDOR NAME						

0850	LOT PURCHASE	320	LAND COST			59,000.00
100	Purchase lot from developer. SANFORD TRADING CO. LTD.	1.00	EACH	59,000.00	0.00	59,000.00
1000	DESIGN AND PLANS	200	PLANS			1,787.50
100	Home plans and 8 copies of blueprints. DETER'S DRAFTING AND DESIGN	3,250.00	SF	0.55	0.00	1,787.50
1002	BUILDER'S RISK	201	INSURANCE			650.00
100	Builder's risk insurance. BUILDERS RISK PLAN	3,250.00	SF	0.20	0.00	650.00
1003	PERMITS & FEES	202	PERMIT FEES			22.50
100	Building Permits.	3,250.00	SF			.50
101	Inspection Fees.	7.00	EACH	25.00	0.00	175.00
102	Homebuilder's Association initiation fee.	1.00	EACH	150.00	0.00	150.00
1004	IMPACT FEES		FEES			4,560.00
102	Schools and roads impact fee.		CH	1.00	0.00	4,560.00
1010	SURVEY					600.00
100	Survey lot and certify. BUSHMAN SURVEY		CH	600.00	0.00	600.00
1015	SITE WORK	205	SITE WORK			900.00
100	Rough Grading. FRANKLIN EXCAVATING	10.00	HOUR	80.00	0.00	800.00
101	Erosion Control. FRANKLIN EXCAVATING	1.00	EACH	100.00	0.00	100.00
1020	FILL					2,650.00
100	Loads of fill. FRANKLIN EXCAVATING			125.00	150.00	2,650.00
1025	SOIL TREATMENT	207	SOIL TREATMENT			689.00
100	Termite treatment. PESTBAN PEST CONTROL OF FLA.	3,250.00	SF	0.20	39.00	689.00
1030	WATER TAP FEE	208	WATER TAP FEE			1,500.00
100	Water Tap Fee.	1.00	EACH	1,500.00	0.00	1,500.00
1040	SEPTIC TANK	210	SEPTIC TANK			2,300.00
100	Installation of septic tank and drainfield. FINEST WATER SYSTEMS	1.00	BID	2,100.00	0.00	2,100.00
101	Septic tank permit.	1.00	EACH	200.00	0.00	200.00
1050	DIG FOOTINGS / LAY STEEL	213	FOOTER AND STEM WALL			198.06

The job cost code that this task is assigned to is shown here.

If a vendor has been assigned to a cost item there name will be shown here.

Sales tax is calculated and added to the total for taxable items.

Saturday November 9, 2002

Please update and return to:

ONE FINE CONSTRUCTION COMPANY
359 LAKEWOOD CT
LAKE MARY, FL 32746

FAX: [REDACTED]
 407/323-4120

VOICE: [REDACTED]
 407/330-7972

EMAIL: [REDACTED]

superintendent@onefineconstructioncompany.com

To Vendor:

18 LUMBER COMPANY
P.O. BOX 8484
EIGHTY FOUR, PA. 15384

FAX: [REDACTED]
 407/678-3444

VOICE: [REDACTED]
 407/678-2555

Have your suppliers and subs update your price database with this report. They can do the work to keep your prices current if they want your business.

Make your suppliers compete for your business. Easily compare prices between subs and suppliers so that you can build at the lowest cost.

Lock-in prices by automatically generating purchase orders from the estimating system using your supplier's price lists.

ITEM DESCRIPTION	UNIT OF MEASURE	CURRENT PRICE	LAST UPDATE	NEW PRICE
2X12X12 yp	EACH	13.25	07/14/02	_____
2X12X8 yp	EACH	7.63	07/14/02	_____
2X12X14 yp	EACH	13.85	07/14/02	_____
2X12X16 yp	EACH	15.65	07/14/02	_____
Joist hanger for 2 x 12	EACH	0.73	07/14/02	_____
3/4" t&g plywood	EACH	16.20	07/14/02	_____
2X6X14 pt	EACH	6.23	07/14/02	_____
2X4X14 pt	EACH	4.32	07/14/02	_____
2X6X14 spruce	EACH	7.56	07/14/02	_____
2X4X14 spruce	EACH	4.23	07/14/02	_____
2X6X10 studs	EACH	4.65	07/14/02	_____
2X6X16 spruce	EACH	8.56	07/14/02	_____
2X4X10 studs	EACH	3.56	07/14/02	_____
2X12X10 yp	EACH	10.35	07/14/02	_____
2X4X10 spruce	EACH	2.68	07/14/02	_____
2X4X12 spruce	EACH	3.56	07/14/02	_____
1/2" CDX plywood 4X8	EACH	11.26	07/14/02	_____
1/2" plywood 4 X 8	EACH	8.56	07/14/02	_____
8X810 wrc	EACH	124.54	07/14/02	_____
8X12X16 wrc	EACH	412.32	07/14/02	_____
8X12X12 wrc	EACH	312.47	07/14/02	_____
2X8X8 yp	EACH	4.89	07/14/02	_____
2X8X12 yp	EACH	7.56	07/14/02	_____
2X10X14 yp	EACH	12.57	07/14/02	_____

TASK SUMMARY
For Lot Number: WILSON
LOT 55, SPINGWOOD OAKS

SEQ #	TASK DESCRIPTION	WIP ACCT	ACCT DESCRIPTION	TASK TOTAL
0850	LOT PURCHASE	320	LAND COST	59,000.00
0900	ORDER TRUSSES			0.00
1000	DESIGN AND PLANS	200	PLANS	1,787.50
1002	BUILDER'S RISK	201	INSURANCE	650.00
1003	PERMITS & FEES	202	PERMIT FEES	4,322.50
1004	IMPACT FEES	203	IMPACT FEES	4,560.00
1010	SURVEY	204	SURVEY	600.00
1015	SITE WORK	205	SITE WORK	900.00
1020	FILL	206	FILL	2,650.00
1021	SCHEDULE COMPACTION TEST			0.00
1025	SOIL TREATMENT	207	SOIL TREATMENT	689.00
1030	WATER TAP FEE	208	WATER TAP FEE	1,500.00
1040	SEPTIC TANK	210	SEPTIC TANK	2,300.00
1050	DIG FOOTINGS / LAY STEEL	213	FOOTER AND STEM WALL	198.06
1055	INSPECT FOOTINGS			0.00
1060	POUR FOOTINGS	213	FOOTER AND STEM	1,085.44
1070	LAY BLOCK	214	MASONRY AND ST	0.00
1080	BACK FILL	205	SITE WORK	100.00
1090	COMPACTION TEST	206	FILL	0.00
1100	SLAB PLUMBING	216	PLUMBING	275.00
1110	SLAB PLUMBING INSPECTION			0.00
1120	ORDER FRAMING PACKAGE			0.00
1130	LAY WIRE MESH	212	CONCRETE LABOR	568.16
1140	SLAB INSPECTION			0.00
1145	DELIVER TRUSSES	215	TRUSSES	12,253.60
1150	POUR SLAB	211	CONCRETE MATERIAL	2,423.16
1160	DELIVER FRAMING PACKAGE	219	FRAMING LUMBER	4,685.13
1170	FRAMING	220	FRAMING LABOR	16,019.25
1180	DELIVER WINDOWS	225	WINDOWS	7,263.12
1190	DELIVER ROOFING MATERIALS	221	ROOFING MATERIAL	2,207.45
1200	PLUMBING ROUGH-IN	216	PLUMBING	3,560.00
1210	INSTALL ROOFING	222	ROOFING LABOR	1,275.00
1220	HVAC ROUGH IN	218	HEATING AND AIR	1,915.00
1230	ELECTRICAL ROUGH IN	217	ELECTRICAL	5,460.00
1235	POOL ROUGH IN	271	POOL	3,500.00
1240	ALUMINUM SOFFITS	230	ALUMINUM SOFFIT	1,736.90
1250	PREWIRE SECURITY SYSTEM	254	SECURITY SYSTEM	300.00

The Task Summary prints in task sequence and shows the total estimated for each task.

Some tasks are only used for scheduling purposes and have no cost or job cost code.

Saturday November 9, 2002

Job Schedule Report - with Cost Detail
For Job Number: WILSON
LOT 55, SPRINGWOOD OAKS

DATE SCHLD	TASK DESCRIPTION	WORK DAY	SEQ #	DURATION	DATE FINISH	
SUB ACCT	COST ITEM DESCRIPTION	QUANTITY	UNT MEAS	COST/UNIT	SALESTX	TOTAL
12/02/01	ORDER TRUSSES	1	0900			
12/02/01	WATER TAP FEE	1	1030			
	100 Water Tap Fee.					
12/02/01	TEMPORARY UTILITIES		1730			
	100 Temporary electrical service.					
12/02/01	PERMITS & FEES		1003			
	100 Building Permits.	3,250.00	SF			
	101 Inspection Fees.	7.00	EACH			
	102 Homebuilder's Association initiation fee.	1.00	EACH			
12/02/01	IMPACT FEES	1	1004			12/03/01
	102 Schools and roads impact fee.	4,560.00	EACH	1.00	0.00	4,560.00
12/02/01	SURVEY	1	1010			12/03/01
	100 Survey lot and certify.	1.00	EACH	600.00	0.00	600.00
	VENDOR: BUSHMAN SURVEY -					
12/02/01	BUILDER'S RISK		1002			12/03/01
	100 Builder's risk insurance.			0.20	0.00	650.00
	VENDOR: BUILDERS RISK PLAN					
12/02/01	TEMPORARY TOILETS		1720			12/03/01
	100 Rental of temporary toilet.	6.00	MONTH	63.60	22.90	404.50
	VENDOR: COMFORT ZONE - 407/647-2002					
12/02/01	DESIGN AND PLANS	1	1000			12/03/01
	100 Home plans and 8 copies of blueprints.	3,250.00	SF	0.55	0.00	1,787.50
	VENDOR: DETER'S DRAFTING AND DESIGN - 407/277-7798					
12/02/01	LOT PURCHASE	1	0850			12/03/01
	100 Purchase lot from developer.	1.00	EACH	59,000.00	0.00	59,000.00
	VENDOR: SANFORD TRADING CO. LTD. - / -					
12/05/01	SITE WORK	4	1015			12/06/01
	100 Rough Grading.	10.00	HOUR	80.00	0.00	800.00
	101 Erosion Control.	1.00	EACH	100.00	0.00	100.00
	VENDOR: FRANKLIN EXCAVATING - 407/339-3773					
12/05/01	FILL	4	1020			12/06/01
	100 Loads of fill.	20.00	EACH	125.00	150.00	2,650.00
	VENDOR: FRANKLIN EXCAVATING - 407/339-3773					
12/09/01	DIG FOOTINGS / LAY STEEL	6	1050			12/10/01
	102 Anchor Bolts/	90.00	EACH	0.39	2.11	37.21

Schedule ordering and delivery dates as well as inspections so the job runs smoothly.

The vendor's name and phone number are printed on the report if you need to get a hold of them.

Print the job schedule by scheduled date. This report lists all the cost information and quantities. A summarized report without the cost information is also available. The scheduled completion date for each task is calculated also. The job can be rescheduled with a couple mouse clicks and this report will automatically recalculate.



WHERE'S the GENERAL LEDGER View ?

You don't have to worry about the general ledger, just do your other work and it will be generated automatically because it is totally integrated into the other views. There are only a few functions that are specifically for the general ledger: general journal entries, end current period and end the fiscal year.

The general ledger is built on the chart of accounts. We've made it easy to use because we only use three digit account numbers. You don't have to waste your time entering five or six digit account numbers for no purpose. The chart of accounts is customizable. You can set up your accounting categories and label them as you see fit so your financial statements look how you want. We want to accommodate how you do business. We have laid the chart of accounts out for the way the majority of builders will use it. But you can set it up differently. For example, we allow for 150 cost code accounts for your construction cost breakdown. If you need 200 or 250 of these accounts its no problem and can be expanded in minutes.

We have provided many reports for your tax accountant so they can quickly reconcile and balance your company's books. This saves them time and you a lot of money. There is no reason you should pay an accountant hundreds of dollars a month to rehash work you have already done. With our professional reports there is no reason your accountant can't reconcile your general ledger to payables, lot cost, draws and payroll very quickly. When the month is over, you don't have to 'close the books' to move to the next accounting period. You don't even have to 'close the year' to move to the next year. You can keep your general ledger periods open indefinitely, this gives your accountant time to review your books and make adjustments that will appear in the proper accounting period after the fact. Now your financial statements will accurately reflect activity in the months they occurred.

Work In Progress retains all your general ledger detail until you want it consolidated. This gives you more time to get things together at the end of an accounting period (which for some reason coincides with a lot of other work coming at you). By retaining the detail you can research earlier transactions right on the screen, without even looking on a printed report. Financial statements can be run for any open accounting period. If it's July and you want to run a P&L and Balance Sheet for February, simply use that month as the cutoff date for the report. You can even run financial statements for periods in a previous fiscal year.

The general journal adjusts general ledger balances for accountant's entries as well as adjustments for errors. Use it to directly affect income or costs for a job, that will show up on the job cost report. You don't have to make fake invoices or memos or other nonsense to 'trick' the system, like some other accounting software makes you. The general journal allows for an unlimited amount of line items for each entry. Enter all the company's opening balances with one entry. Make all your yearly adjustments at once. This reduces mistakes and out of balance situations because each entry must balance out to zero.

When a job is closed you sometimes have to make journal entries to record your closing statements that are really hard to formulate. This is probably the most difficult task in running any construction accounting system. For example, many times costs are paid at closing and recorded on the HUD statement and you get what's left. Because of our extensive experience working with all types of builders we are able to provide a guideline for making these closing entries. This is another chapter of the *Installation and User's Guide* that comes with the system.

The other part of 'closing' a job is the transfer of all costs from assets to cost of sales, and from construction loans payable to revenue. *Work In Progress* does this with the 'Close a Job' function. The computer will make what amounts to hundreds of general journal entries automatically. You can close your sales for the month and get your financial statements ready in minutes.

This is the standard Profit and Loss or Income Statement. Overhead expenses appear here as General Expenses. When a job is closed, the total income is automatically moved to a selected Revenue account and the total cost is moved to a Cost of Construction account.

PROFIT AND LOSS STATEMENT
Through Month Ending 03/31/03

Current Period		Year to Date	
Amount	%	Amount	%

REVENUES

RENTAL PROPERTY	700.00	100.00	700.00	0.26
SALES OF HOMES	0.00	0.00	265,000.00	99.74
TOTAL	\$ 700.00	100.00	265,700.00	100.00

COST OF CONSTRUCTION

COST OF SALES - HOMES	0.00	0.00	234,623.23	88.30
WARRANTY WORK	350.00	50.00	350.00	0.13
TOTAL	\$ 350.00	50.00	234,973.23	88.44

GROSS PROFIT

\$ 350.00	50.00	30,726.77	11.56
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GENERAL EXPENSES

WAGES & SALARIES	0.00	0.00	20,000.00	7.53
PRE-PAID TOLLS	0.00	0.00	0.00	0.00
AUTO LEASE	0.00	0.00	1,562.66	0.59
CAR PHONE	0.00	0.00	345.34	0.13
VEHICLE REGISTRATION	0.00	0.00	120.00	0.05
OFFICE PHONE	0.00	0.00	234.86	0.09
PAGER	0.00	0.00	23.25	0.01
GAS	0.00	0.00	547.00	0.21
AUTO MAINTENANCE	0.00	0.00	200.00	0.08
AUTO INSURANCE	0.00	0.00	654.00	0.25
BUSINESS INSURANCE	0.00	0.00	120.00	0.05
HEALTH INSURANCE	0.00	0.00	845.00	0.32
LIFE INSURANCE	0.00	0.00	350.00	0.13
BOOKKEEPING/ACCOUNTING	0.00	0.00	200.00	0.08
OFFICE SUPPLIES	0.00	0.00	365.74	0.14
COMPUTER	0.00	0.00	654.00	0.25
BLUE PRINTS/DRAWINGS	0.00	0.00	236.00	0.09
STORAGE FEES	0.00	0.00	120.00	0.05
MEMBERSHIP FEES	0.00	0.00	150.00	0.06
PETTY CASH	0.00	0.00	50.00	0.02
ENTERTAINMENT	0.00	0.00	625.20	0.24
MEALS	0.00	0.00	0.00	0.00

Percentages are calculated for all accounts based on the Total Revenues.

BALANCE SHEET
Through Month Ending 03/31/03

This is the asset side of the Balance Sheet. Each account is printed with its balance through the selected Month Ending Date.

CURRENT ASSETS

CHECKING - SOUTHERN	57,517.38
ACCOUNTS RECEIVABLE	5,500.00

TOTAL CURRENT ASSETS 63,017.38

The Work In Progress Accounts are summarized because there are 150-250 of them. The totals can be verified with Job Cost reports to make sure the general ledger is in balance with job cost.

TOTAL WORK IN PROGRESS - HARD COSTS 716,116.59

TOTAL WORK IN PROGRESS - LAND COSTS 58,290.00

TOTAL WORK IN PROGRESS - SOFT COSTS 49,976.32

GRAND TOTAL WORK IN PROGRESS -----
824,382.91

FIXED ASSETS

GMC TRUCK	36,290.00
EQUIPMENT	14,354.23

TOTAL FIXED ASSETS 50,644.23

OTHERS ASSETS

REAL ESTATE - HUNTERS CHASE	618,183.21
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TOTAL OTHERS ASSETS 618,183.21

TOTAL ASSETS 1,556,227.73
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Job Cost and Draws Subsidiary Ledger THROUGH MONTH ENDING 03/31/03

JOB #	JOB DESCRIPTION	COSTS UNPAID	COSTS PAID	TOTAL COSTS	TOTAL INCOME	INCOME-COSTS
FLEMING	1313 IVEY ST, LAKE MARY	53,343.61	221,375.06	274,718.67	312,585.00	37,866.33
HOLBEIN	LOT 66, LAKE MARY WOODS	0.00	200,786.49	200,786.49	231,425.00	30,638.51
WILSON	LOT 55, SPINGWOOD OAKS	8,526.96	340,252.79	348,779.75	374,865.00	26,085.25
TOTAL COSTS UNPAID		61,870.57				
TOTAL COSTS PAID		762,512.34				
TOTAL COSTS		824,382.91				
TOTAL INCOME		918,875.00				
TOTAL INCOME - COSTS		94,590.09				

This report summarizes each current job in one line.
 Get an instant overview off all work in progress
 through the end of any month. This report ties into
 the Work In Progress totals on the balance sheet for
 instant vefication of general ledger integrity.

Get Going Quickly

It's easy to get started with *Work In Progress*. Implement the 'Sample Chart of Accounts' and you will be entering accounts payable invoices in a couple minutes. You can ramp up quickly because you can add new jobs or vendors with one mouse click...while you're posting invoices. The balances from your existing books can be posted with a single journal entry weeks or even months after you start using the system. The *Installation and User's Guide* is a complete users manual that explains all the system's functions in detail. We have nearly 20 years experience working hands-on with builders and their construction management systems - our experience is distilled into this manual.

We also offer more in-depth installation and support packages for our customers that want them. We will setup your system, enter your vendors and chart of accounts to get you going. We will transfer the balances from your old system to *Work In Progress* for you. With our *Dedicated Accountant* service we will work with you every month. We will check your balances, reconcile your checkbook and produce a package of reports and financial statements on a monthly basis. For more information on the *Dedicated Accountant* visit our website at <http://www.dedicatedsoftware.com> or call us at (352/308-6391)

Try *Work In Progress* Risk Free

Install the demo and explore the system. The Demo Company - One Fine Construction Company - already has data in it, we've set up a chart of accounts, vendors and some jobs for you to work with. Call or E-mail us when you have any questions whatsoever.

This incredible software sells for only \$ 595.00. This is only 10% to 20% of what you would typically pay for BuildSoft, MasterBuilder, Timberline or similar systems. I need to tell you that in most situations these large cumbersome systems amount to EXTREME overkill when it comes to handling the real world construction management needs of builders and contractors and require an accounting staff to implement and operate. Unless your company sales are over \$12 million a year, you probably don't need these more complex systems. Our objective is to simplify your life, not complicate it.

Purchase our software with no risk because we offer a 30 day, uncondi-

tional, no questions asked, money back guarantee. If you aren't completely satisfied with the software you can return it within 30 days for a 100% refund of the software price.

Good software tailored to your business is always a good buy because it makes you better at what you do. I imagine you didn't get into the construction business for the excitement of accounting and cost control, but the fact is builders and contractors make a livingspending money. How well you manage that money determines your profit at the end of the year. Here are the tools you need to manage your business in an accurate, clear and comprehensive way.

To order the software call us at 352/308-6391. We accept all major credit cards and personal or company checks. We ship the product overnight so that you can get started right away. Ordering checks is easy too - we have our own custom check printing company.

I want to personally thank you for contacting us and taking the time to explore our exciting system. Once you try it, I'm sure you'll agree that *Work In Progress* is the most comprehensive, affordable and easy-to-use construction management software available. If you have any questions please call me at 352/308-6391. Of course you can also e-mail me Bill@dedicatedsoftware.com.

Other software packages are too detailed and too complicated for smaller contractors like us. This software is a time saver, its more convenient and easier to use. The software is a good source of records when I need to research something.

Angela Adams, Quality Structures, Branson MO

You can't tamper with the books - you can't delete entries. With Quickbooks you can delete entries. The system provides great reports - they look good, they're easy to read and they'll provide as much detail as you want. We have many different businesses within our company. We can use this one system - which is customizable for each company - whether it's construction, biometrics, medical supplies or one of our other entities.

Pat Lavelle, Vice President, Eric Adams' Realty & Construction, Orlando FL

Customer Profiles

Bob Stone, president of Hillcrest Homes, Inc. loves *Work In Progress*. He can really enter his bills quickly and with the laser checks, its 'bam, bam, bam and out the door'. He builds custom homes in some of the finest developments in Central Florida and couldn't imagine keeping track of his costs and draws without the system. Bob finds it is more efficient to enter and pay the bills himself than to hire someone else to do it, which has saved him considerable time and money over the years he has been using the system.



Bill Miller, president of SUDA, Inc., has built close to 1,000 homes over the past 20 years, most of them using *Work In Progress* as his job costing and financial accounting system. Bill loves the lot cost reports because he can easily tell if he is over budget on any aspect of construction. He uses the 'Job Cost Comparison Report', which compares the cost breakdowns for up to 4 homes so that he can see where his costs are rising and if he needs to raise the price of a model. Because of all the checks and balances built into the system, Bonnie knows that all the lots and accounts are accurate to the penny.

Rob Vega, President of RJV Homes, builds high-end custom homes. He has been using *Work In Progress* for over 7 years, during which time the size and cost of his homes has grown considerably. Rob really depends on the system for quick entry of his invoices and getting out all those checks. He budgets each cost before he starts construction, then makes sure he stays under budget by frequently reviewing the 'Detailed Job Cost' reports. He has the multi-user version of the software and both he and his wife Tracey share duties working on the system over the network connecting their two computers.

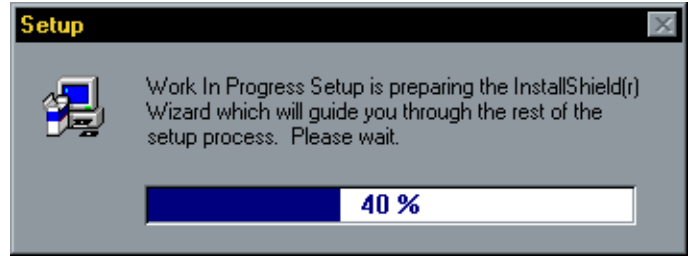


Ray Crank has been building homes for quite awhile now. Lately he has been spending most of his time in the office though, and has taken over running the computer. Even though he hadn't used a mouse before, he learned the new Windows' version quickly and without any problem and he's eighty-something - of course he's brighter than most. He says its faster and easier to use than the old DOS system.

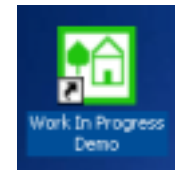
Getting Started

Installing the Work In Progress

Demo on your computer. Simply put the CD in your CD ROM and wait a few seconds, the InstallShield Setup Wizard will start the installation process automatically. Accept all the default settings when you are prompted, (by pressing enter or clicking next).



Running Work In Progress. After installation is complete, the icon to start Work In Progress will appear on your desktop. It looks like this: Double-click the icon.



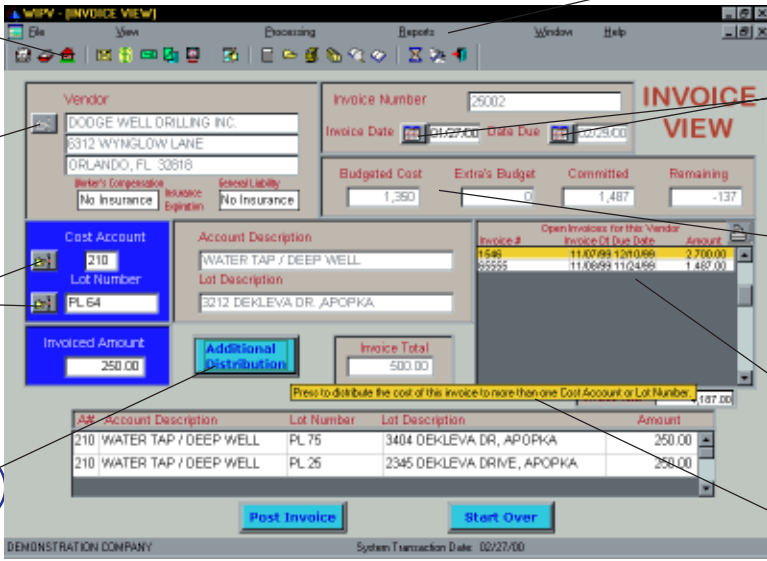
Invoice View Example. Press enter when you see the copyright notice so you see the entire screen below. This is the first of the nine system 'Views'. The vendors, job numbers and cost codes are already in the Demo system so you can start entering invoices right away.

Custom Toolbars give you a shortcut to reports, file entry and other views.

Look up Vendors alphabetically.

Cost Code and Lot Number lookup buttons.

Click 'Additional Distribution' to post an invoice to more than one job or cost code.



Use the 'DOS Style' pulldown menu to select any report or system function.

Click the Calendar buttons to lookup or enter any date.

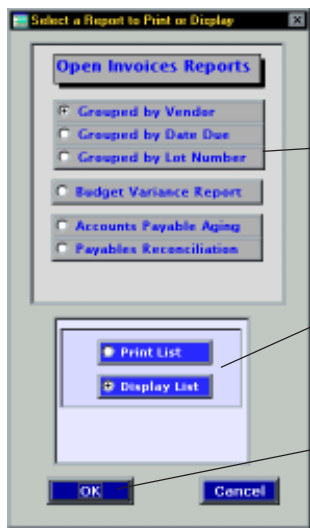
You always see the budget, amount spent, and amount remaining for the selected lot and cost code.

All the unpaid invoices for the selected vendor automatically appear in this window.

If you rest the mouse cursor over any button or field, a 'speedtip' will appear, describing it.

Open Invoice Reports

Example. Display the Open Invoice Reports menu from the pulldown menu under the Reports heading, or click the button that looks like an open file folder on the toolbar. Any other report menu can be displayed following the same method.



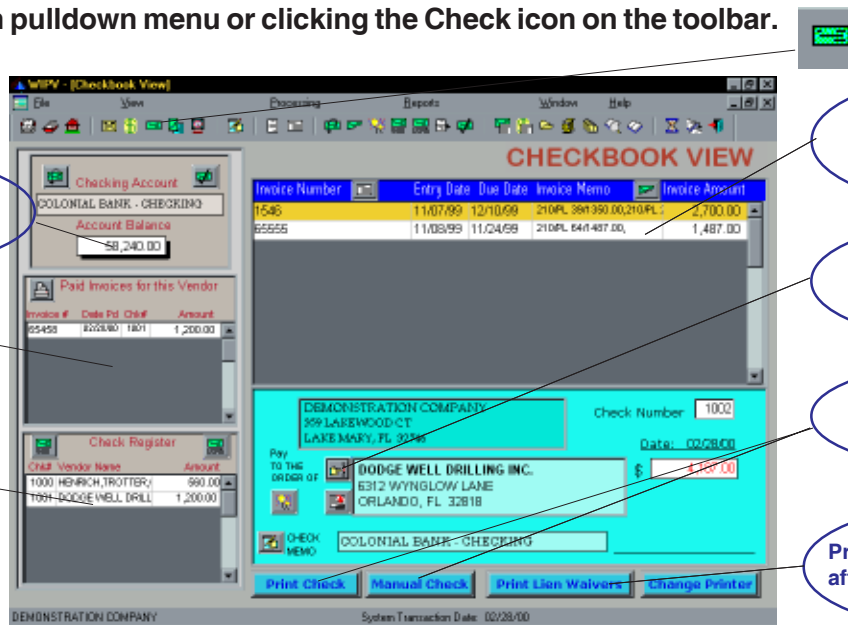
Select one of the six reports by clicking a radiobutton.

Display any report on the screen or print it on your printer.

Click 'OK' after you have made your selection.

Getting Started - page 2

Checkbook View Example. You can display the 'Checkbook View' by selecting it from 'View' on the main pulldown menu or clicking the Check icon on the toolbar.



You always know the current balance of your checking account.

Invoices that you have already paid this vendor are shown here.

This window shows the check register and allows you to void a check.

Remove any invoices you don't want to pay on this check by double-clicking the invoice.

Pick the vendor you want to pay. The system will list all the unpaid invoices for this vendor.

Print the check or post it as a manually written check.

Print Lien Waivers on plain paper after printing all your checks.

The Other Seven Views. Use the 'Draws and Deposits' view to enter all your bank deposits. The 'Customer Billing and Payments' view generates accounts receivable invoices and payments. The 'Purchase Orders and Budgets' view lets you generate purchase orders for any vendor and set up your lot budgets. The 'Change Order' view is for creating change order invoices and associated purchase orders. The 'Payroll' view processes your company's salaries and wages and prints payroll checks. It can optionally post payroll costs directly to a lot's cost codes. The 'QuickEst' view generates estimates based on the 'square foot' method of estimating based on costs from previous jobs. The 'Taskmaster' view is an assembly estimating and scheduling system that generates purchase orders automatically.

Reports. You will find menus for all the reports under the pulldown menu heading 'Reports'. You can also invoke them by clicking their icons on the toolbar. You can display a report on the screen or print it on your printer. The 'Detailed' or 'Summary Lot Cost' reports and the 'Profit and Loss with Balance Sheet' are really several different reports in one and can be understood more easily if you print them out.

If you can't see the entire View. Your computer's video must be set for a screen area of 800 x 600 to display the system properly. If you don't see the view as illustrated on the previous page change your video setting by clicking Start, Settings, Control Panel, Display, Settings. Move the screen area indicator until it shows a screen area of "800 x 600 pixels" then click 'OK'.

DEMO Mode. The only thing you cannot do with the DEMO version is enter or edit vendors, lots, general ledger account numbers or employees. These have already been entered for you anyway. You can print all the reports and checks you want. You can enter any transactions and execute any processes.

The *Work In Progress* Difference

Work In Progress vs. *QuickBooks Pro*

When it comes to construction management and job cost accounting, *Work In Progress* outshines *QuickBooks Pro*.

QuickBooks was written to handle the accounting needs of a wholesale distributor or a retail store, the kind of company that buys inventory items from a manufacturer, marks them up, and resells them to customers. The construction business doesn't operate like that at all. Construction is more like manufacturing, where raw materials are purchased and transformed through labor into a finished product. This finished product, which contains hundreds of material and labor costs, is sold for a price that is agreed upon before any work is even started.

The simple business fact a construction company faces is this: profits are directly tied to the ability to operate and complete projects within planned budgets. You need to calculate accurate budgets to determine a selling price, you need to control your costs within these budgets to realize the profit you planned on. *Work In Progress* was designed to track and analyze your actual costs against your budgets, within a clear, concise and easy-to-use framework.

Work In Progress was written for builders and contractors from the ground up, and it won't work for other types of businesses. It is customized and streamlined for your business. For example, in *QuickBooks* each job has to be set up as a customer. *Work In Progress* has a Job file that tracks information relevant to construction costs. You don't have to set up any special labels or customized information because it's already there for you.

Our vendor file tracks workers compensation and liability insurance certificates for your subcontractors and warns you if you are about to pay a vendor with expired insurance, it also allows you to set up a default cost code for each vendor and automatically generates lien waivers for selected vendors. Features like these save you both time and money. *QuickBooks* can't do any of those things.

Work In Progress has 6 different unpaid invoice reports for you to analyze what is owed. Each report shows the job number and description as well as the cost codes for all unpaid invoices. *QuickBooks'* reports are oriented toward invoices, not jobs. We even have a report that will tell you any open invoices that will be pushing you over budget for all jobs and cost codes. *QuickBooks* can't come close to that.

Of course if you want to know what your current sales tax liability is or how much inventory you have on the shelves, or need to print a physical inventory worksheet, you'll need *QuickBooks*.

QuickBooks' budgeting capabilities (they call it estimating) is oriented to the way one of your subs would create an estimate for a job. They require you to list items, quantities and costs per item plus your markup. I don't think you run your business like that. *Work In Progress* maintains two budget figures for each cost code. The 'Estimated Budget' is created before the job and is simply the dollar amount that you estimate each 'phase' or cost code will run. This can be simply entered or created through our integrated estimating system called *Taskmaster*. Purchase orders can be automatically generated from the estimating system. With *Quickbooks*, to create an purchase order you must create inventory items for anything you want to list on the PO. This requires tons of extra work that provides no benefit because builders don't track inventory. With *Work In Progress* you can simply type in the description for the items you are ordering or copy them from a previously issued purchase order.

QuickBooks requires the creation of an invoice and an accounts receivable entry before you can record any deposits or draws. Most builders will never write an invoice to get a bank draw. Many time-wasting steps are involved creating then receiving payment for these inwell for builders and contractors. The cost of an accounting software represents only a fraction of the money and time you spend implementing and using it. You can spend a lot of time and energy swimming against the current, exhausting yourself trying to make it work, or you can buy something that will work right from day one so you can concentrate your efforts on building a more profitable business.

When you are ready to close a job, all your costs are in and you've received all the income, *Work In Progress* will automatically transfer all the costs and income over to the Profit and Loss Statement with one mouse click. This would normally require over 100 general journal entries, a tedious and error prone task. The procedure for 'recording the sale of a spec home' as outlined in the *Quickbooks'* manual, requires you to set up and use a 'closing account dummy checking account' and generate a sales receipt that involves difficult and often cryptic instructions. This amounts to fooling the system to get it to act like a construction accounting system. It can't be done. I challenge anyone to follow the instructions outlined in the *QuickBooks'* help system for 'Recording the Sale of a Spec Home', and make the entries without an error 10 out of 10 times. *Work In Progress* only requires the job number.

The fact that many users don't realize is that the more a system is customized and compatible with the way they do business, the easier it is to use and the less time they will spend operating it. Conversely, the more 'generic' a system is, the more time you will spend trying to get it to 'work for you', tweaking and modifying it to do a job it wasn't really designed for.

Change orders are a real hassle in *QuickBooks* because you have to set up a separate job (sub-job) for each change order you generate. This just adds another unnecessary layer of complexity to the system and is another opportunity for mistakes and confusion. Our change orders are very easy to generate and are a major benefit for those that use them because they completely track your income and cost with each change order. You won't lose money because you forgot to bill or forgot to get paid for extra work.

QuickBooks' job cost reports (project reports) are not designed for builders or contractors. Each line item cost is tracked, actual vs estimated, but it also tracks INCOME, actual vs estimated for each line item cost. This tracking makes no sense to a builder who is paid by the job, and how complete it is, not on each line item.

The builders we've worked with over the past 20 years don't operate like this. When they build a bathroom they don't invoice the customer for sinks, faucets, commodes, bathtubs, tile, grout, and labor separately - but thats what *QuickBooks* requires. That's because *QuickBooks* was designed to handle the accounting needs of wholesale distributors and retailers involved with marking up inventory from cost.

This all go to prove the truism that you can't be 'all things to all people'. *QuickBooks* is a nice system but it just doesn't work well for builders and contractors. The cost of an accounting software represents only a fraction of the money and time you spend implementing and using it. You can spend a lot of time and energy swimming against the current, exhausting yourself trying to make it work, or you can buy something that will work right from day one so you can concentrate your efforts on building a more profitable business.